**Major Assignment A (Group 30%)**

**Allocations**

**Sam –** Section 2: Project Charter; Overall Formatting and Document Presentation; Appendix X; Referencing;

**Josh –** Section 4: Scope Management; Appendix X; Referencing;

**Noel –** Section 6: Stakeholder Management; Section 1: Introduction; Appendix X; Referencing;

**Tom –** Section 7: Schedule Management; Appendix X; Referencing; Finalizing Referencing

**Ben –** Section 3: Project Management Approach; Appendix X; Referencing;

**Dave –** Section 5: Requirements Analysis; Appendix X; Referencing; Notes: - Appendix X – Denotes the section that you are personally responsible for - Everyone is responsible for referencing their own work using EndNote

**Broadly:**

We must produce a PMP (project management plan) for a project that our team has already been approved to develop.

This report will be improved upon and be presented as part B.

**Weird little tasks:**

* Attach a separate appendix that details who authored different sections of the report. This is the basis of each individual’s mark.
* Reference list is in a separate appendix.
* *Body* is to be max 25 pages.
* Specific numbering system section 7.